

B **Butler Area Development Corporation**
A **129 West Cunningham Street**
D **Butler, PA 16001**
C

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www.RedevlopmentAuthorityCityofButler.net

COMMERCIAL FAÇADE IMPROVEMENT PROGRAM APPLICATION
DOWNTOWN

Name: _____

Business Name: _____

Is business incorporated? [] Yes [] No Federal I.D. # _____

Address: _____

Phone: _____ Cell: _____

Fax: _____ Email: _____

Property Owner's Name (if different) _____

Phone: _____

Address: _____

Please describe the improvements that you have planned. If you need additional space, you may use the reverse side of this form or attach additional information to this form.

Grant Request: \$ _____
(1/2 total cost or up to \$5,000 maximum, whichever is lower)

Attachments:

- Color photo of existing structure
- \$50 Non-Refundable Application Fee
- Proof of Ownership / Owner's Permission - **Recorded** Deed, Article of Agreement, etc.
- Proof of Paid Property Taxes (Current and Prior Year)
- Proof of Insurance and/or Flood Insurance, if applicable

NOTE:

- 1 Matching grant not to exceed 50% of construction costs up to \$5,000 for façade improvements
- 2 Work must conform to current local and state ordinances
- 3 Permission from the property owner will be required, if applicable
- 4 The grant cannot be used to pay for work that is currently in progress or complete
- 5 The awarding of grants is dependent on available funding. There is no certainty that funds will be available at any given time.

STATEMENT OF UNDERSTANDING

I understand that this is a matching grant and if I qualify, I can receive up to 50% of the construction costs for building façade improvements not to exceed \$5,000; and

I understand that if my application is accepted, all proposed work must conform to current local and state ordinances; and

I understand that permission from the property owner is required, if applicable; and

I understand that though I may recommend a contractor of my choice, the grant will be based on the lowest responsible bid proposal. If I choose to contract with a contractor other than the lowest responsible bid, I will be 100% responsible for all additional funds needed; and

I understand that if a Change Order is necessary after the contract signing, I will be responsible for any funding needed in excess of the maximum \$5,000 grant; and

I understand that a Promissory Note and Mortgage must be signed in the event that the property is sold or transferred, other than a transfer due to death, of the property rehabilitated with grant funds; and

I understand that if the property is sold or transferred within five (5) years of the completion date, an amount equal to 20% of the grant per year will be re-paid; and full forgiveness will be at the end of the five (5) year period; and

I understand that a Mortgage must be signed as a Security Instrument that the repayment of any debt evidenced in the Promissory Note is satisfied; and

I understand that for multiple properties or façade improvement projects, each location will require a separate application and that each application will be considered on an individual basis; and

I understand that approval for the grant is based solely on project merit, not financial need; and

I understand that the Butler Area Development Corporation reserves the right to reject any and all applicants, or any part thereafter, for any reason, and also reserves the right to waive any informality therein.

I understand that with submittal of an application for a Commercial Façade Program - Downtown, I am providing permission to notify the media regarding the grant award and work to be performed. I also understand that photos of my project may be provided to the media.

Signature of Applicant Date

Signature of Property Owner Date
(If not applicant)

The Butler Area Development Corporation does not discriminate on the basis of race, color, national & ethnic origin, religion, familial status (families with children), handicap, age, ancestry and use of guide or support animals because of blindness, deafness, or physical handicap of the user or because the user is a handler or trainer of support or guide animals in the administration of any of its programs.